



Request for Temporary Registration Permit

Contact Information

Full first and last name _____
 MPI Customer Number or driver's licence number _____
 Contact phone number _____
 Alternate phone number _____
 Fax number _____

Permit Information

When do you want the permit to start (mmm/dd/yyyy)? _____
 When do you want the permit to expire (mmm/dd/yyyy)? _____
 Reason permit is required _____
 Trip origin (city, province/state) _____
 Trip destination (city, province/state) _____
 Vehicle year _____
 Vehicle make _____
 Vehicle model _____
 Vehicle identification number (serial number) _____
 Gross vehicle weight in kilograms (if truck) _____ Kg
 Declared value in CAD\$ (if trailer, motorhome or motorcycle) \$ _____ (CAD)

Required Documents

Vehicle Origin: Canada

Bill of Sale, signed and dated by both the buyer and the seller

One of the following:

- New Vehicle Information Statement
- Transfer of Ownership Document

Certificate of Inspection/Body Integrity Inspection Certificate (only if applicable)

Vehicle Origin: USA

Bill of Sale, signed and dated by both the buyer and the seller

One of the following:

- Manufacturer' Certificate of Origin
- Certificate of Title (front and back)

Certificate of Inspection/Body Integrity Inspection Certificate (only if applicable)

All documents must be completed and signed where required.

This transaction takes approximately one hour to complete provided we have received the proper documentation. Requests received before 6 p.m. Monday to Friday and before 4:30 p.m. Saturday will be processed the same day.

Instructions

1. Please fax this sheet to us (204-985-3525) along with the required documents.
2. The application fee will be applied to your MPI account. The fee can be paid by visiting an Autopac agent or MPI Service Centre, or using the Online Credit Card Payment option at mpi.mb.ca.
3. We will fax you an application that you must sign, date and fax back to us.
4. Once we receive your **signed** application, we will fax you a permit. **A maximum permit length of seven days can be issued by fax.**
5. Fold the permit in half along the perforation then fold it in half the other way. Affix the permit to the inside of the vehicle windshield, in the lower right corner. Display the expiry date and validation stamp to the outside so your name is concealed. (For a trailer, affix the permit to the windshield of the towing vehicle.)

Hours of Operation

Monday to Friday: 8 a.m. to 6 p.m. **Saturday:** 8:30 a.m. to 4:30 p.m. **Sunday:** Closed